

LEMAN UYUKLU

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<http://leman.calcc.edu>

EDUCATION:

B.A. : Business Management, Bogaziçi University (Robert College), Istanbul, Turkey

M.A. : Instructional Technology, California State University, Los Angeles, CA

PhD. Coursework in Adult Education: Indiana University, Bloomington, IN

OTHER TRAINING, CERTIFICATES and CREDENTIALS:

- California Community College Teacher Certificate
- California Teaching Certificate for Postsecondary Vocational Education
- California Associate Director Certificate for Postsecondary Vocational Education
- Certified Play Attention and Interactive Metronome Provider (non-drug ADHD/LD Treatment)
- Seminar Attendant, "Rebuilding the Broken Bond" by Nancy Thomas (Attachment.org-Families by Design), on parenting techniques for RAD children of adoption.
- Certified Court Translator (English/Turkish), San Jose Municipal Court

PROFESSIONAL EXPERIENCE:

AmericaEd Learning Center, May 2006-Present, <http://americaed.org>

Public Relations & ADHD/LD Program Director:

Responsible from all print and non-print publications, corporate branding, marketing, community relations, professional partnerships and web site content and design for a PreK-8th grade, non-profit preschool, after school and summer school program.

Interact with the community organizations, small businesses and corporations to conduct needs assessment for developing courses and curriculum for their needs.

Provide non-drug ADHD/LD treatment services.

Present monthly educational seminars to public on ADHD/LD and RAD behavior management parenting methods at home and at school.

California College of Communications, April 1991-December 2005,

<http://calcc.edu>

Associate Director:

Develop CalCC's curriculum and catalog for State and Federal level Accreditation.

Establish industry contacts for internship and job placement.

Recruit instructors from industry and other community resources.

Research and provide training and educational opportunities for the instructors and staff.

Coordinate programs between CalCC and State Agencies representing first JTPA-Job Training Partnership Act, then WIA-Workforce Investment Act in recruiting students for CalCC and providing programs for the job seekers.

Coordinate collaboration between CalCC and NOVA-North Valley Job Training Consortium to provide customer-focused workforce development services.

Oversee all financial and budget planning and allocation with CalCC Director.

Curriculum Developer:

Developed curriculum for Webmaster, Web Design, Desktop & Web Publishing and Computer Programming Certificate Programs and ESL-English as a Second Language, Early Childhood Education, After School and Summer School programs for K-8th grades.

San Jose City College, March 1997-June 1997, <http://www.sjcc.edu>

Interim Dean of Learning Resources:

Administered the college's Library, Multi-Media Computer Labs, Macintosh Lab, and Language Lab and District wide Networking System.

Managed the operating budget for the above services.

Allocated and developed budget items for emerging needs within the services.

Attended District-wide administrative meetings in developing curriculum, courses and services for the community and industry within the District.

Worked with faculty, staff and student body in developing multi-media services for the college.

Business Information Systems Instructor:

Taught Internet, HTML, and Web Design courses as a part-time instructor concurrently with Interim Dean position.

Evergreen Valley College, August 1996-Jan. 1998, <http://www.evc.edu>

Institute for Business Performance Contract Web Master:

Participated concurrently with SJCC and EVC positions in projects and meetings for developing Corporate Training and Professional Development Courses.

Interviewed, attended meetings, and conducted needs assessment with the clients in developing new courses and curriculum to meet the industry needs.

Designed, and maintained Institute's web site.

Business Information Systems Instructor:

Taught computer applications, graphics and desktop publishing, business math, Internet and HTML classes.

Developed Distance Education classes and taught Internet Publishing online.

Researched and evaluated distance education delivery tools like TopClass, Convene, CeeUSeeMe, Nicenet, etc. for adaptation to EVC's Distance Education program.

Developed the Web Master Certificate Program.

Webmaster:

Developed and implemented the college's Intranet.

Coordinated projects and information between outside vendors, consultants, ISP's, SJECCD system administrators, faculty and staff in launching the College's first Distance Education Program.

Developed and maintained the college's web site.

**West Valley-Mission Colleges, January 1989-December 1998,
<http://www.westvalley.edu>**

Work-Force Silicon Valley Initiative Team Participant:

An initiative and collaboration between the four Community Colleges and the Silicon Valley's High Tech Community for mutual support in internships, employment and continued training of the workforce.

Pac-TEC Project Consortium Participant in the Pac-TEC consortium of educational institutions, industry and government to produce technologists with the skills needed by industry. These include technical competency, problem solving, computer literacy, effective communications and the ability to work in groups.

High-Tech Center Faculty Specialist:

Management and supervision of the college's multi-platform high-tech center that included Macintosh and Windows machines on Novell Network and Silicon Graphics machines on UNIX.

Corporate Training Instructor:

As a contract Instructor for the West Valley-Mission Community Colleges Corporate Training Office, trained various public and corporate employees on-site and on-campus in Internet, Web Design, and MS Office applications.

(West Valley-Mission Colleges continued.)

Audio Visual Services Supervisor:

Responsible from the Audio Visual Services and Distance Education – Telecourses.

Metropolitan Education District, April 1998 – June 2002, <http://metroed.net>

Webmaster:

Performed needs assessment and interviews with administrators, staff, faculty and end users to design an online Schedule of Classes and Course Registration System.

Attended meetings with Administration, staff, faculty and end users to develop and improve the web delivery system.

Attend public job-fairs to present the system developed.

Designed and maintained the MetroED district web site.

Designed and maintained online schedule of classes system.

Designed and maintained an online registration and course delivery system for the district.

@Road, Inc., June 1999-2000, <http://atroad.com>

Webmaster/Web Project Manager:

Designed and maintained corporate web site, vertical portal, intranet web site.

Researched, decided and implemented server structure for corporate web site.

Designed graphics and page layouts for each developer in projects for product marketing, customer service, sales, software integration and MapViewPLUS user interface.

Developed and implemented online feedback forms for Marketing, Sales, and Customer Service and Application Integration teams.

PUBLIC NON-PROFIT WORK:

- Board of Directors Member, **AmericaEd, Inc.** Apr. 2004 – April 2006.

A non-profit public benefit corporation that is organized and operated exclusively for Education and Job Training Services.

Organizations AmericaEd serves:

- 4C Community Child Care Council of Santa Clara County, Inc.
 - County of Santa Clara Social Services Agency
 - CalWORKs Employment Services Program
 - PACEAPP Professional Association for Childhood Education Alternative Payment Program (Subsidized Child Care)
- Board of Directors Member, **Oasis Care, Inc.** Aug. 2003 – Dec. 2004.
A non-profit public benefit corporation with the purpose of owning and operating property and other facilities to provide medical and support services for the *rehabilitation of mentally disabled persons.*
 - Member, **Help One Child**, August 2008-Present, <http://helponechild.org>
A non-profit public benefit corporation dedicated to recruiting, training and supporting those willing to provide a home or services for *foster children.*
 - Member and Adoptive Parent, **BAAS-Bay Area Adoption Services**, Jan. 2000-Present, <http://baas.org>
A parent-led, non-profit, international *adoption agency.* Their mission is to find and support loving, able parents for *orphaned, abandoned or relinquished* children.

INSTRUCTIONAL DESIGN SKILLS:

- Design and development of multi-media, multi-sensory training and educational modules
- Expert in adult learning theories and teaching methodologies
- Curriculum development
- Expert in Usability – User Interface study and development
- Page layout and design

Audio visual equipment skills:

Videoconferencing, presentation equipment, overhead and LCD panels, VCR's, Video cameras, multiple connection audio and video setups, video editing, multimedia slide presentations, digital and 35mm photography, digital and VHS video production.

SOFTWARE AND HARDWARE EXPERIENCE:

- Fluent in: HTML, FrontPage, Photoshop, Adobe Illustrator, PageMaker, Adobe Acrobat, Office – Word, Excel, PowerPoint, Access, MS Project, Real Player, CuteFTP, WS_FTP, VSS, all popular e-mail clients, and Internet Explorer. Can adapt to any additional web related software within 24 hours
- Experienced in Windows 95, 98, NT, 2000, XP, Vista and Macintosh systems
- Experienced in maintaining web sites on UNIX or NT servers, with or without FrontPage extensions